

OCCUPATIONAL DRIVER'S LICENSE INSTRUCTIONS
Hood County Attorney's Office

WHERE TO FILE PETITION		WHEN TO FILE PETITION		PETITION MUST INCLUDE			ORDER MUST INCLUDE			SPECIAL REQUIRED CONDITIONS
If DL is suspended because of a CONVICTION	If DL is suspended because of something OTHER THAN a conviction	NO waiting period	MUST wait (from date of current suspension)	Petitioner's Texas DL number	A statement that the Petitioner LIVES in the precinct / county	OR A statement that the offense OCCURRED in that precinct / county	Petitioner's Texas DL number	A statement that the Petitioner LIVES in the precinct / county	OR A statement that the offense OCCURRED in that precinct / county	Required Counseling Language for ALL DWI conviction or ALR Suspensions
MUST file in court where CONVICTED	MAY file in JP precinct where Petitioner LIVES	If NO previous ALR suspensions within last 5 years	90 days if previous ALR suspension was within last 5 years	Reason for the suspension(s)		OR A statement that the CONVICTION was in that court			Reason for the suspension(s)	
	OR MAY file in JP precinct where OFFENSE OCCURRED		OR 180 days if previous DWI conviction WITH a license suspension	An explanation of Petitioner's <u>essential need</u> for the license	Proof of insurance AND SR-22		If there was a waiting period, a statement that the period has been satisfied		No MORE than 4 hours per day driving allowed	
	MAY file in County Court at Law in County where Petitioner LIVES		OR 1 year if suspended for a second DWI, Intox. Assault, or Intox. Manslaughter	The HOURS and DAYS of travel requested (restricted to actual need)	A certified copy of the Petitioner's driving record		Areas or routes of travel (counties) permitted	Hours of the day and days of the week travel permitted	OR up to 12 hours per day IF Petitioner shows a necessity	
	OR MAY file in County Court at Law in County where OFFENSE OCCURRED			The COUNTIES of travel requested (restricted to actual need)	Sworn statement of Petitioner that Petition is TRUE		Block for signature approval of Matthew A Mills, Hood County Attorney		AND / OR LOG BOOK language IF Petitioner shows a necessity	

FILING INSTRUCTIONS and TIPS

1. Make sure you file your Petition in the PROPER court.
2. Once filed, the clerk will forward the Petition and proposed Order to the Hood County Attorney's Office.
3. If there are no problems with your Petition or Order, the county attorney will sign it and return it to the clerk of the court where you filed it.
4. If there is a problem with your Petition or Order, the county attorney will contact you.
5. NOTE: This guide does not include every possible issue with occupational licenses. Please consult Subchapter L in the Transportation Code for additional requirements.