

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE RON MASSINGILL  
- County Judge -  
Hood County, Texas

SHELLI BERRY  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 • Granbury, TX 76048  
(817) 579-3273 ext. 5428

## HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

Notice of the regular meeting of the **Hood County Juvenile Board** on Tuesday, December 8, 2020, at **8:00 AM** in the **Central Jury Room** located in the **Hood County Justice Center** at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

### Agenda

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Consider payment of invoices for the period November 19, 2020 through December 02, 2020 and take appropriate action. December 08, 2020 Expenditures: \$2,740.50.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Receive update from Lake Granbury Youth Services.

ADJOURN

RON MASSINGILL COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on December 3, 2020, by A. Miller.

### Notice

#### Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
RON MASSINGILL, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF DECEMBER 8, 2020.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE THE MINUTES OF THE NOVEMBER 24TH, 2020 MEETING. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE MASSINGILL TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE MESSINA TO RATIFY PAYROLL FROM NOVEMBER 9, 2020 - NOVEMBER 22, 2020. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE WALTON TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: SHELLI BERRY, JUVENILE PROBATION DEPARTMENT DIRECTOR GAVE THE MONTHLY UPDATE FOR LAKE GRANBURY YOUTH SERVICES.

MOTION MADE BY JUDGE MESSINA TO AUTHORIZE SHELLI BERRY, JUVENILE PROBATION DEPARTMENT DIRECTOR TO DO A WALK THROUGH AT LAKE GRANBURY YOUTH SERVICES AND REPORT BACK TO THE BOARD. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED.

ADJOURNED AT 8:05 *A.M.*

\_\_\_\_\_  
JUDGE RALPH H. WALTON, JR.

  
\_\_\_\_\_  
JUDGE VINCENT MESSINA

  
\_\_\_\_\_  
JUDGE RON MASSINGILL

CERTIFICATION FOR THE PAYMENT OF BILLS

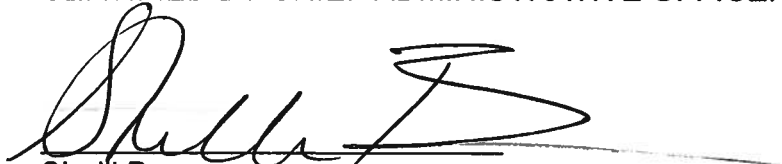
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 8th day of December, 2020 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT04147 - 12/08/2020 JUV PROBATION

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
010031	ALTMAN PSYCHOLOGICAL SERVICES	12/02/2020	Regular	0.00	952.00	
000011	DOYLE AGENCY INCORPORATED	12/02/2020	Regular	0.00	71.00	
009022	DUE FROM GEN FUND - INDIGENT D	12/02/2020	Regular	0.00	200.00	
009786	GARY HIVELY	12/02/2020	Regular	0.00	1,317.50	
000018	MARK DEWITT	12/02/2020	Regular	0.00	200.00	

### Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	5	0.00	2,740.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	5	0.00	2,740.50


**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from November 9, 2020 through November 22, 2020

Paid on November 27, 2020

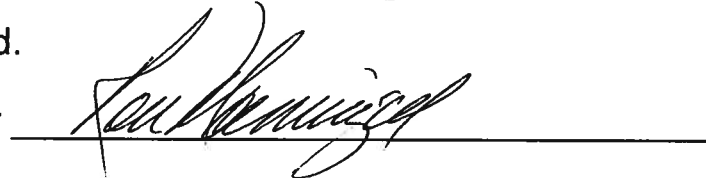
<b>Total Payroll - Fund 56</b>	<b>\$</b>	<u><b>8,369.13</b></u>
<b>Total Employees Paid</b>		<b>5</b>

Motion Made by Board Member



To ratify Payroll as presented.

Seconded by Board Member



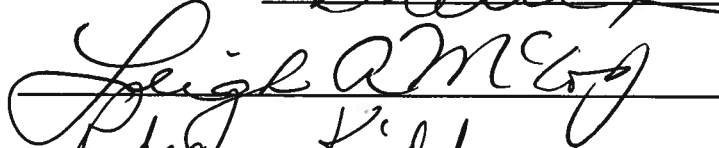
All voted AYE, motion carried.

Approved this 8th day of December, 2020

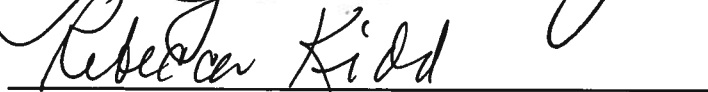
Juvenile Probation Director



Treasurer



Auditor





## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
DECEMBER 8, 2020.

*Melissa Wellborn*  
PERSONNEL DIRECTOR

*Rebecca Kido*  
AUDITOR

*Tom Koumizis*  
COUNTY JUDGE

*Pa. Val. J.*  
DISTRICT JUDGE

*Shelley D.*  
JUVENILE PROBATION DIRECTOR

*Wanda J.*  
COUNTY COURT AT LAW JUDGE

**Juvenile Board  
Changes For  
December 8, 2020**

<b>Salary Changes</b>	<b>Effective Date</b>	<b>From</b>	<b>To</b>	<b>Increase</b>	<b>Annual Salary</b>	<b>Next Review Date</b>	<b>Employee #</b>
<b>Terminations</b>							
None							
<b>New Hires</b>							
None							
<b>Comp Time in Excess of 50 hours as of 11/22/2020</b>							
None							
<b>Comp Time Liability as of 11/22/2020</b>		<b>From</b>	<b>To</b>				
Juvenile Probation Fund 056		2.68	10.50				
<b>Total Liability</b>		<b>From</b>	<b>To</b>	<b>Difference</b>			
<b>Fund</b>		<b># Employees</b>	<b># Employees</b>				
Juvenile Probation Department		6	5	-1			
<b>Additional Information</b>							

December 7, 2020

Chief Berry,

Please find an update for Lake Granbury Youth Services, which we would respectfully request to be presented to the Hood County Juvenile Board on December 8, 2020.

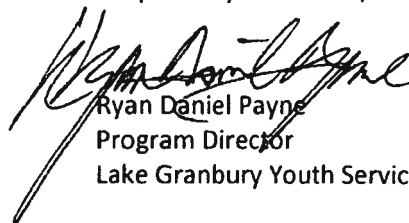
As of December 7, 2020 at 5:00PM, we have a total of 65 students enrolled at Lake Granbury Youth Services. This is broken down into the following categories of students: 20 TJJJ Contract Residential Post-Adjudication Students, 4 County Pre-Adjudication Students and 41 County Post-Adjudication Students.

We currently do not have any students which are placed on medical isolation for COVID-related reasons or any students which are presently experiencing any symptoms which are related to COVID-19. We do have a total of 36 students who have remained in a cottage quarantine-related status, based on their potential exposure to a COVID-19 positive staff. At this time, none of the 36 students on cottage quarantine status have displayed any signs or symptoms which are related to COVID-19. These particular students are anticipated on being released from their current cottage quarantine status on December 12, 2020, seeing all students remain symptom free between now and the anticipated quarantine release date.

We presently have 8 total staff members who continue to be out, based on their respective medical release dates and based on them being symptom free, according to CDC guidelines. We are hopeful for 2 of the 8 staff members to return back to work on December 8, 2020, and the others to return back to work within the next week or two.

As of today's update, we are still respectfully requesting the continued approval for the Emergency Variances to remain in place, which were presented and approved during the November 24, 2020 Juvenile Board Meeting. Lake Granbury Youth Services will provide weekly updates to the Juvenile Board, TJJJ and all Stakeholders, as it relates to our COVID-19 status. We have halted all non-emergent admissions into the program, until we have confirmed all cottages of students and staff members are released from their respective quarantine periods.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan Daniel Payne", written over a printed name and title.

Ryan Daniel Payne  
Program Director  
Lake Granbury Youth Services



**Lake Granbury Youth Services Juvenile Board Updates**

**December 8, 2020 Board Meeting**

**Current Population on 12/8/2020:**

**61 - Post-Adjudication Students**

**04 - Pre-Adjudication Students**

**65 - Total Student (12/8/2020, 5:00AM Head Count)**

**Reporting Date Range: October 1, 2020 through October 31, 2020**

**1 – Facility Population and Capacity Report:**

- Average Population Post-Adjudication Students: 60
- Average Population Pre-Adjudication Students: 7

**2 – Number of Serious Incidents (by category):**

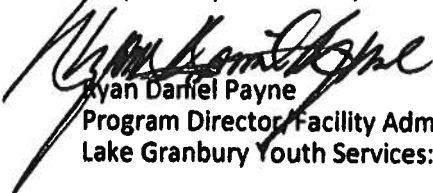
- Attempted Escapes: 0
- Attempted Suicide: 0
- Escapes: 0
- Reportable Injury: 0
- Youth-On-Youth Physical Assaults: 14
- Youth-On-Staff Physical Assaults: 7
- Fights: 7 Total Fights/14 Total Incident Reports
- Youth Sexual Conduct: 2 – Reports to TJJJ
- Personal Restraints: 24
- Mechanical Restraints: 4
- Chemical Restraints: 0

**3 – Number of injuries to residents, requiring medical treatment: 0**

**4 – Number of injuries to staff requiring medical treatment: 0**

All information presented is in compliance with Title 37 of the Texas Administrative Code, Chapter 343.212 (i) Duties of Facility Administrator.

Respectfully Submitted,



Ryan Daniel Payne  
Program Director / Facility Administrator  
Lake Granbury Youth Services: Rite of Passage

	Jan 2020	Feb 2020	March 2020	April 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
Average Post Population	64	61	63	66	67	64	61	59	64	60		
Average Pre Population	9	8	8	7	6	8	6	7	9	7		
Attempted Escapes	0	0	0	0	0	0	0	0	0	0		
Attempted Suicides	0	0	0	0	0	2	1	0	1	0		
Escapes	0	0	0	0	0	0	0	0	0	0		
Reportable Injuries	0	0	0	0	0	0	0	1	1	0		
Youth-on-Youth Physical Assaults	7	7	12	5	18	4	9	10	4	14		
Fights	4	6	5	7	6	9	2	5	3	7		
Youth Sexual Conduct	4	1	4	2	0	4	3	0	2	2		
Personal Restraints	19	18	23	21	35	46	30	17	22	24		
Mechanical Restraints	3	3	2	3	6	11	8	1	3	4		
Chemical Restraints	0	0	0	0	0	0	0	0	0	0		
Number of Injuries to Students Requiring Treatment	0	2	0	1	0	0	1	1	1	0		
Number of Injuries to Staff Requiring Treatment	0	1	0	0	1	0	1	0	0	0		