

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE RON MASSINGILL  
- County Judge -  
Hood County, Texas

SHELLI BERRY  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 • Granbury, TX 76048  
(817) 579-3273 ext. 5428

## HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

Notice of the regular meeting of the **Hood County Juvenile Board** on **Tuesday, October 27, 2020 at 8:00 AM** in the **Central Jury Room** located in the **Hood County Justice Center** at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

### Agenda

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Consider payment of invoices for the period October 08, 2020 through October 21, 2020 and take appropriate action. October 27, 2020 Expenditures: \$60,252.49.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.

ADJOURN

A handwritten signature in black ink, appearing to read "Ron Massingill", written over a horizontal line.

RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas, on October 23, 2020, by A. Miller.

#### Notice

##### Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Juvenile Board Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
RON MASSINGILL, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF OCTOBER 27, 2020.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE THE MINUTES OF THE OCTOBER 13, 2020 MEETING. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE WALTON TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE MESSINA TO RATIFY PAYROLL FROM SEPTEMBER 28, 2020 - OCTOBER 11, 2020. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE WALTON TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:05 A.M.

\_\_\_\_\_  
JUDGE RALPH H. WALTON, JR.

  
\_\_\_\_\_  
JUDGE VINCENT MESSINA

  
\_\_\_\_\_  
JUDGE RON MASSINGILL

CERTIFICATION FOR THE PAYMENT OF BILLS

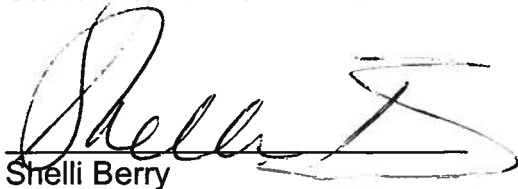
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 27th day of October, 2020 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT04090 - 10/27/20 JUV PROBATION - OLD

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
012617	PSYCHOTHERAPY SERVICES & YOKEI	10/21/2020	Regular	0.00	150.00	
005838	REDWOOD TOXICOLOGY LABORATC	10/21/2020	Regular	0.00	674.62	
007321	TEXAS JUVENILE JUSTICE DEPARTMI	10/21/2020	Regular	0.00	58,781.44	
009038	XEROX CORPORATION	10/21/2020	Regular	0.00	196.43	

**Bank Code GEN DISB Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	4	0.00	59,802.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>4</b>	<b>0.00</b>	<b>59,802.49</b>



Hood County, TX

# Check Register

Packet: APPKT04088 - 10/27/20 JUV PROBATION - NEW

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
004276	MARY ANN COTTEN, PH. D.	10/21/2020	Regular	0.00	450.00	

### Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	450.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>450.00</b>

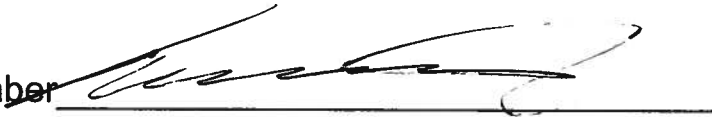
**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from September 28, 2020 through October 11, 2020

Paid on October 16, 2020

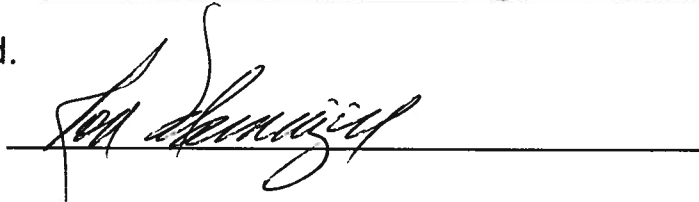
**Total Payroll - Fund 56 \$ 8,369.11**  
**Total Employees Paid 5**

Motion Made by Board Member



To ratify Payroll as presented.

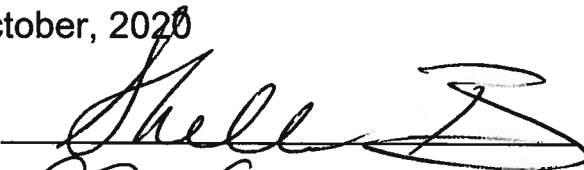
Seconded by Board Member



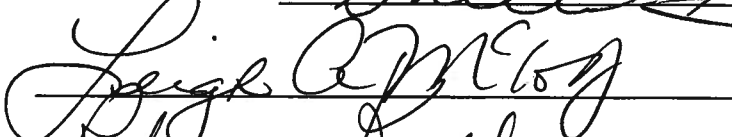
All voted AYE, motion carried.

Approved this 13th day of October, 2020

Juvenile Probation Director



Treasurer



Auditor





## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
OCTOBER 27, 2020.

*Melissa Wellborn*  
PERSONNEL DIRECTOR

*Rebecca Kidd*  
AUDITOR

*Tom Hanger*  
COUNTY JUDGE

*Joe W. G. -*  
DISTRICT JUDGE

*Melissa B.*  
JUVENILE PROBATION DIRECTOR

*[Signature]*  
COUNTY COURT AT LAW JUDGE

Juvenile Board  
 Changes For  
 October 27, 2020

Salary Changes	Effective Date	From	To	Increase	Annual Salary	Next Review Date	Employee #
Terminations							
New Hires							
<b>Comp Time In Excess of 50 hours as of 10/11/2020</b>							
None							
<b>Comp Time Liability as of 10/11/2020</b>		<b>From</b>	<b>To</b>				
Juvenile Probation Fund 056		30.89	46.36				
<b>Total Liability</b>		<b>From</b>	<b>To</b>	<b>Difference</b>			
<b>Fund</b>		<b># Employees</b>	<b># Employees</b>				
Juvenile Probation Department		6	5	-1			
<b>Additional Information</b>							