

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM  
- County Judge -  
Hood County, Texas

SHELLI BERRY  
- Chief Juvenile Probation Officer -  
PO Box 2081 • Granbury, TX 76048  
(817) 579-3273 ext. 5428

**HOOD COUNTY YOUTH SERVICES  
355TH JUDICIAL DISTRICT**

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Notice of the regular meeting of the Hood County Juvenile Board on Wednesday, December 6, 2017 at 8:00 AM at Lake Granbury Youth Services at 1300 Crossland Road, Granbury, TX 76048. At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Receive update from Lake Granbury Youth Services.
- VIII. Approve the Annual Facility Certification and Agreement between Hood County Juvenile Board and Rite of Passage DBA Lake Granbury Youth Services.
- IX. Consider and approve the Revised 2017 - 2018 Schedule for Juvenile Board meetings.

ADJOURN

A handwritten signature in black ink, appearing to read "Darrell Cockerham".

DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on November 29, 2017 by M. Sutton.

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**Notice**

**Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF DECEMBER 6, 2017.

REGARDING ITEM 2: MOTION MADE BY JUDGE COCKERHAM TO APPROVE THE MINUTES OF THE NOVEMBER 22, 2017 MEETING. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE MESSINA TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE WALTON TO RATIFY PAYROLL FROM NOVEMBER 13, 2017 - NOVEMBER 26, 2017. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE MESSINA TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

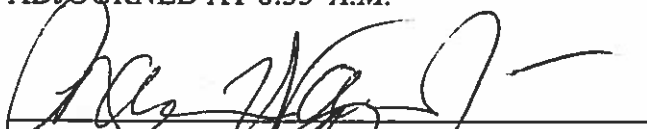
REGARDING ITEM 7: STEVE PARKER, PROGRAM DIRECTOR FOR LAKE GRANBURY YOUTH SERVICES GAVE A MONTHLY UPDATE.

REGARDING ITEM 8A: MOTION MADE BY JUDGE MESSINA TO APPROVE THE ANNUAL FACILITY CERTIFICATION WITH RITE OF PASSAGE DBA LAKE GRANBURY YOUTH SERVICES. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 8B: MOTION MADE BY JUDGE WALTON TO APPROVE THE ANNUAL AGREEMENT BETWEEN HOOD COUNTY JUVENILE BOARD AND RITE OF PASSAGE DBA LAKE GRANBURY YOUTH SERVICES. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 9: MOTION MADE BY JUDGE WALTON TO APPROVE THE REVISED 2017 - 2018 SCHEDULE FOR JUVENILE BOARD MEETINGS. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:35 A.M.



JUDGE RALPH H. WALTON, JR.



JUDGE VINCENT MESSINA



JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS


THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 6th day of December, 2017 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT02361 - 12/06/17 JUVENILE PROBATION

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
007872	DANIEL P. WEBB	12/01/2017	Regular	0.00	600.00	
009022	DUE FROM GEN FUND - INDIGENT C	12/01/2017	Regular	0.00	2,350.00	
009726	LUKAS A. LAWRENCE	12/01/2017	Regular	0.00	500.00	
000018	MARK DEWITT	12/01/2017	Regular	0.00	1,000.00	
006740	MARK PILAND	12/01/2017	Regular	0.00	250.00	
007920	PARNELL E. RYAN, PH.D	12/01/2017	Regular	0.00	380.18	
003003	TEXAS ASSOCIATION OF COUNTIES	12/01/2017	Regular	0.00	693.50	

**Bank Code GEN DISB Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	7	0.00	5,773.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>10</b>	<b>7</b>	<b>0.00</b>	<b>5,773.68</b>

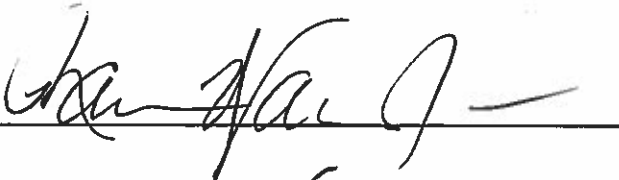
**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from November 13 through November 26, 2017

Paid on December 1, 2017

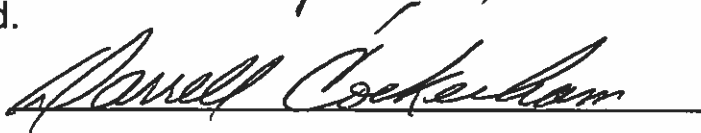
<b>Total Payroll - Fund 56</b>	<b>\$</b>	<b>12,019.34</b>
<b>Total Employees Paid</b>		<b>5</b>

Motion Made by Board Member



To ratify Payroll as presented.

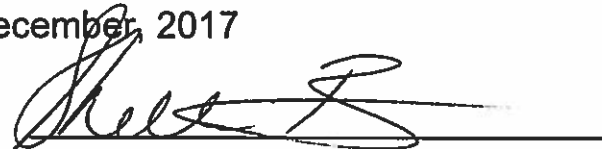
Seconded by Board Member



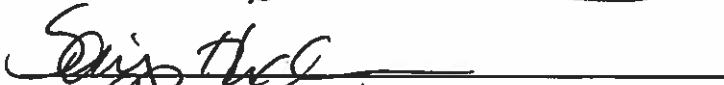
All voted AYE, motion carried.

Approved this 6th day of December, 2017

Juvenile Probation Director



Treasurer



Auditor

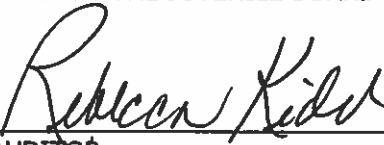





## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

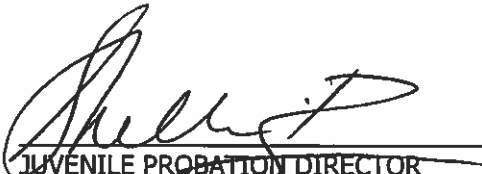
THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
December 6, 2017

  
PERSONNEL DIRECTOR

  
AUDITOR

  
COUNTY JUDGE

  
DISTRICT JUDGE

  
JUVENILE PROBATION DIRECTOR

  
COUNTY COURT AT LAW JUDGE

Juvenile Board  
 Changes For  
 December 6, 2017

Salary Changes	Effective Date	From	To	Increase	Annual Salary	Next Review Date	Employee #
<b>Terminations</b>							
None							
<b>New Hires</b>							
None							
<b>Comp Time In Excess of 50 hours as of 11/26/2017</b>							
None							
<b>Comp Time Liability as of 11/26/2017</b>		<b>From</b>	<b>To</b>				
Juvenile Probation Fund 056		519.68	334.46				
<b>Total Liability</b>	<b>From</b>	<b>To</b>	<b>Difference</b>				
<b>Fund</b>	<b># Employees</b>	<b># Employees</b>					
Juvenile Probation Department	5	5	0				
<b>Additional Information</b>							



CERTIFICATION OF LAKE GRANBURY YOUTH SERVICES, RITE OF PASSAGE, INC.

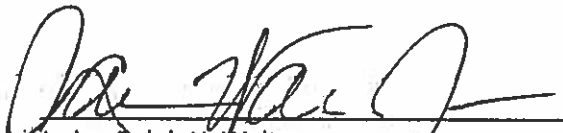
STATE OF TEXAS


HOOD COUNTY


WE, the undersigned, as the Juvenile Board of Hood County, hereby certify that we have personally inspected, reviewed and considered all elements in the Texas Family Code 51.12(c)(1-7) & Texas Family Code 51.125 (b)(1-2) in determining that the Lake Granbury Youth Services at: 1300 Crossland Rd, Granbury, Texas 76048 is suitable for the detention of children.

Let it therefore be known that the Lake Granbury Youth Services is hereby certified as a suitable facility to detain juveniles, both short and long term, for pre-adjudicated and post-adjudicated residents. The building has a total of 96 single-occupancy housing units, with the pre-adjudication and post-adjudication facility's being under one roof. All ninety six (96) single-occupancy housing units will be dually certified for both pre-adjudicated and post-adjudicated residents.

Inspected this 6<sup>th</sup> day of December, 2017.

  
Judge Ralph H. Walton  
355th District - Chairman Juvenile Board

  
Judge Darrell Cockerham  
Hood County Judge

  
Judge Vincent Messina  
County Court-at-law Judge

STATE OF TEXAS  
COUNTY OF HOOD

**Rite of Passage, INC.**  
**DBA Lake Granbury Youth Services**  
Juvenile Board Services  
**December 6, 2017 – December 6, 2018**

This Agreement is entered into by and between the Hood County Juvenile Board, at the request of and on behalf of Rite of Passage, Inc. DBA Lake Granbury Youth Services (facility) a for-profit corporation, licensed to provide child care service by the Texas Juvenile Justice Department, and/or any other appropriate State agency with licensure or regulatory authority over this facility.

ARTICLE I

PURPOSE

- 1.01 The purpose of this Juvenile Board Services Agreement is to provide Rite of Passage, Inc. DBA Lake Granbury Youth Services with Juvenile Board Services in accordance with The Texas Family Code Section 51.12 and Section 51.125. The facility to be utilized is operated by Rite of Passage, Inc. and is located at 1300 Crossland Rd, Granbury, Texas 76048.

ARTICLE II

TERM

- 2.01 The term of this Agreement is for 12 months, commencing December 6, 2017 and ending December 6, 2018

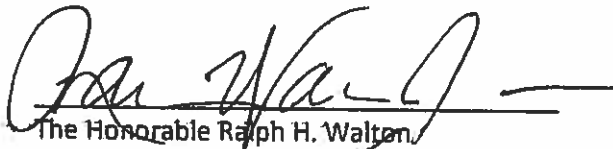
ARTICLE III

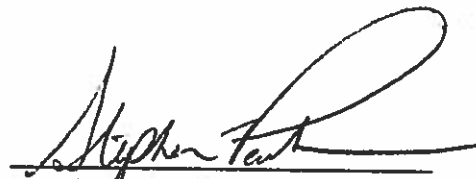
SERVICES

- 3.01 Juvenile Board will provide the appropriate service as defined below:

A. Facility Approval

The Hood County Juvenile board has certified said mentioned Facility located at 1300 Crossland Rd. Granbury, Texas, and agrees that Rite of Passage, Inc. is contracted to Operate said Facility under such provisions as required by law.

  
The Honorable Ralph H. Walton  
355<sup>th</sup> Judicial Division  
Chairman, Hood County Juvenile Board

  
Stephen Parker  
Program Director  
Lake Granbury Youth Services

# **2017 - 2018 JUVENILE BOARD COURT DATE**

**REVISED CALENDAR BEGINNING JANUARY 2018**

<b>MONTH</b>	<b>JUVENILE BOARD COURT DATE</b>
<b>OCTOBER</b>	<b>4</b>
	<b>18</b>
<b>NOVEMBER</b>	<b>8</b>
	<b>22</b>
<b>DECEMBER</b>	<b>6</b>
	<b>20</b>
<b>JANUARY</b>	<b>9</b>
	<b>23</b>
<b>FEBRUARY</b>	<b>13</b>
	<b>27</b>
<b>MARCH</b>	<b>13</b>
	<b>27</b>
<b>APRIL</b>	<b>10</b>
	<b>24</b>
<b>MAY</b>	<b>8</b>
	<b>22</b>
<b>JUNE</b>	<b>12</b>
	<b>26</b>
<b>JULY</b>	<b>10</b>
	<b>24</b>
<b>AUGUST</b>	<b>14</b>
	<b>28</b>
<b>SEPTEMBER</b>	<b>11</b>
	<b>25</b>