

HONORABLE RALPH H. WALTON, JR.
- District Judge -
355th Judicial District



HONORABLE VINCENT J. MESSINA
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM
- County Judge -
Hood County, Texas

BETH PATE
- Chief Juvenile Probation Officer -
P.O. Box 2081 - Granbury, TX 76048
(817) 579-3273

**HOOD COUNTY YOUTH SERVICES
355TH JUDICIAL DISTRICT**

Notice of the regular meeting of the Hood County Juvenile Board on Wednesday, Dec. 18, 2013 at 8:00 AM in Room No 115 in the Granbury Regional Juvenile Center, 1300 Crossland Road, Granbury, TX 76048.

At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations
- VII. Monthly update from Granbury Regional Juvenile Center.
- VIII. Approve the Annual Facility Certification and agreement between Hood County Juvenile Board and 4M Granbury Youth Services.
- IX. Consider Amendment Number 2 to the State Financial Assistance Contract and take appropriate action.

ADJOURN


DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on Dec 12, 2013 by M. Sutton.

Notice

Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1414 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

THE FOLLOWING MEMBERS WERE PRESENT:
RALPH H. WALTON, JR., DISTRICT JUDGE
VINCENT MESSINA, COUNTY COURT @ LAW JUDGE
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF DECEMBER 18, 2013.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE THE MINUTES OF THE DECEMBER 4, 2013 MEETING. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE WALTON TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE MESSINA TO RATIFY PAYROLL FROM NOVEMBER 18, 2013 – DECEMBER 1, 2013. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE WALTON TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: ANGELA LOWE, FACILITY ADMINISTRATOR FOR THE GRANBURY REGIONAL JUVENILE CENTER GAVE A MONTHLY UPDATE.

REGARDING ITEM 8: MOTION MADE BY JUDGE WALTON TO APPROVE THE ANNUAL FACILITY CERTIFICATION AND AGREEMENT BETWEEN HOOD COUNTY JUVENILE BOARD AND 4M GRANBURY YOUTH SERVICES. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 9: MOTION MADE BY JUDGE WALTON TO APPROVE AMENDMENT NUMBER 2 TO THE STATE FINANCIAL ASSISTANCE CONTRACT. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:25 A.M.



JUDGE RALPH H. WALTON, JR.



JUDGE VINCENT MESSINA



JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 18th day of December, 2013 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

Beth Pate, LBSW
Beth Pate, LBSW

ALL RECORDS FROM 12/18/2013 TO 12/18/2013 DATE--TO--BR-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVT#	AP DATE	PD NO	NO	AMOUNT
DEANA SMITH JUVENILE PROBATION	2014 010-570-425	TRANSPORT TRAVEL	JUV/REIMB. MILEAGE	12/2/13	12/12/13	03	131782	42.20
GARY HYVELY PO BOX 53	2014 010-570-407	PSYCHOLOGICAL SERV	JUV/T.O. IND. SESSI	NOV 2013	12/12/13	03	131782	55.00
GLEN ROSE	2014 010-570-407	PSYCHOLOGICAL SERV	JUV/J.F. IND. SESSI	NOV 2013	12/12/13	03	131782	110.00
MARK B DERRITT ATTORNEY AT LAW PO BOX 1374 GRANBURY	2014 112-570-400	ATTORNEY FEES	JUV/D.R.F. COURT AP	11/12/13	12/12/13	03	131783	75.00
	2014 112-570-400	ATTORNEY FEES	JUV/H.A.C. COURT AP	CAUSE #J01044	12/12/13	03	131825	200.00
								275.00
PRAGASUS SCHOOLS INC PO BOX 577 LOCKHART	2014 010-570-487	FOSTER CARE NON-SE	JUV/T.M.C. NOV PLAC	10903	12/12/13	03	131823	4,443.30
								4,443.30
VICTORIA REGIONAL JUVENILE C/O PAMA HENGERLING 97 FOSTER FIELD DR. VICTORIA	2014 010-570-488	POST ADJUDICATION-	JUV/L.P. NOV PLACEM	119413	12/12/13	03	131824	2,940.00
								2,940.00
WOODWARD YOUTH CORP. 1251 334TH STREET WOODDARD	2014 010-570-487	FOSTER CARE NON-SE	JUV/B.C. PLACEMENT	NOV 2013	12/12/13	03	131840	1,925.43
	2014 010-570-487	FOSTER CARE NON-SE	JUV/K.L. PLACEMENT	NOV 2013	12/12/13	03	131840	4,443.30
								6,368.73
XEROX CORPORATION PO BOX 731892 DALLAS	2014 010-570-329	COPIER LEASE	JUV/NOV COPY MACHIN	071361587	12/12/13	03	131761	328.21
								328.21
4M GRANBURY YOUTH SERVICE 696 N. FM 487 ROCKDALE	2014 010-570-403	JUVENILE DETENTION	JUV/DETENTION	NOV 2013	12/12/13	03	131841	7,200.00
	2014 010-570-405	MEDICAL SERVICE	JUV/P.R. MEDS	11/6/2013	12/12/13	03	131841	20.00
								7,220.00

TOTAL CHECKS TO BE WRITTEN 21,782.44

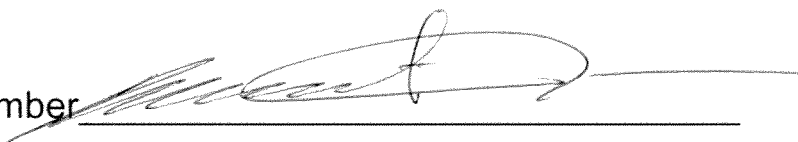
**HOOD COUNTY JUVENILE BOARD
JUVENILE PROBATION PAYROLL**

Payroll from 11/18/13 through 12/01/13

Paid on December 6, 2013

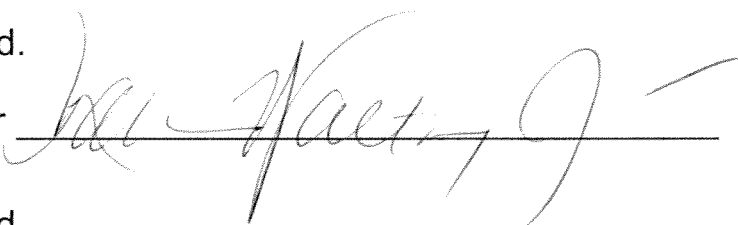
Total Payroll - Fund 56	\$	<u>13,466.48</u>
Total Employees Paid		5

Motion Made by Board Member



To ratify Payroll as presented.

Seconded by Board Member



All voted AYE, motion carried.

Approved this 18th day of December 2013

Juvenile Probation Director



Treasurer



Auditor

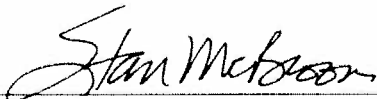




HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON
DECEMBER 18, 2013


PERSONNEL DIRECTOR


AUDITOR


COUNTY JUDGE


DISTRICT JUDGE


JUVENILE PROBATION DIRECTOR


COUNTY COURT AT LAW JUDGE

Juvenile Board
 Changes For
 December 18, 2013

Salary Changes	Effective Date	From	To	Increase	Annual Salary	Next Review Date	Employee #
Terminations							
None							
New Hires							
None							
Comp Time in Excess of 50 hours as of 12/1/2013							
None							
Comp Time Liability as of 12/1/2013		From	To				
Juvenile Probation Fund 056		32.15	4.57				
Total Liability		From	To	Difference			
Fund		# Employees	# Employees				
Juvenile Probation Department		5	5	0			
Additional Information							

CERTIFICATION OF GRANBURY REGIONAL JUVENILE JUSTICE FACILITY

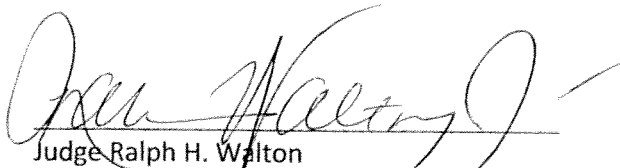
STATE OF TEXAS


HOOD COUNTY

WE, the undersigned, as the Juvenile Board of Hood County, hereby certify that we have personally inspected, reviewed and considered all elements in the Texas Family Code 51.12(c)(1-7) & Texas Family Code 51.125 (b)(1-2) in determining that the Granbury Regional Juvenile Justice Facility at: 1300 Crossland Rd, Granbury, Texas 76048 is suitable for the detention of children.

Let it therefore be known that the Granbury Regional Juvenile Justice Facility is hereby certified as a suitable facility to detain juveniles, both short and long term, for pre-adjudicated and post-adjudicated residents. The building has a total of 96 single-occupancy housing units, with the pre-adjudication and post-adjudication facility's being under one roof. All ninety six (96) single-occupancy housing units will be dually certified for both pre-adjudicated and post-adjudicated residents. .

Inspected this 18th day of December, 2013.


Judge Ralph H. Walton
355th District – Chairman Juvenile Board


Judge Darrell Cockerham
Hood County Judge


Judge Vincent Messina
County Court-at-law Judge

COPY

STATE OF TEXAS
COUNTY OF HOOD

4M YOUTH SERVICES, INC.
DBA GRANBURY REGIONAL JUVENILE JUSTICE CENTER

Juvenile Board Services

December 18, 2013 – December 18, 2014

This Agreement is entered into by and between the Hood County Juvenile Board, at the request of and on behalf of the 4M Youth Service, Inc. DBA Granbury Regional Juvenile Justice Center (facility) a for-profit corporation, licensed to provide child care service by the Texas Juvenile Probation Commission, and/or any other appropriate State agency with licensure or regulatory authority over this facility.

ARTICLE 1

PURPOSE

- 1.01 The purpose of this Juvenile Board Services Agreement is to provide 4M Youth Services, Inc. DBA Granbury Regional Juvenile Justice Center with Juvenile Board Services in accordance with The Texas Family Code Section 51.12 and Section 51.125. The facility to be utilized is owned and operated by 4M Youth Services, Inc. and is located at 1300 Crossland Rd, Granbury, Texas 76048.

ARTICLE II

TERM

- 2.01 The term of this Agreement is for 12 months, commencing December 18, 2013 and ending December 18, 2014.

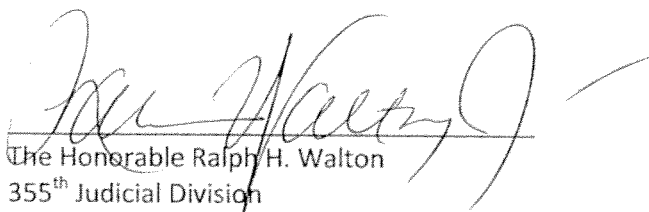
ARTICLE III

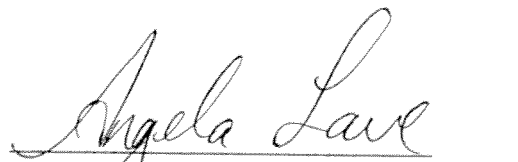
SERVICES

- 3.01 Juvenile Board will provide the appropriate service as defined below:

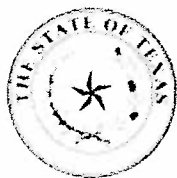
A. Facility Approval

The Hood County Juvenile board has certified said mentioned Facility located at 1300 Crossland Rd. Granbury, Texas, and agrees that 4M Youth Services, Inc. is contracted to Operate said Facility under such provisions as required by law.


The Honorable Ralph H. Walton
355th Judicial Division
Chairman, Hood County Juvenile Board


Angela Lowe
Facility Administrator
Granbury Regional Juvenile Justice Center

COPY



TEXAS
JUVENILE * JUSTICE
DEPARTMENT

December 2, 2013

Dear Chief,

Please find enclosed the Fiscal Year 2014-2015 Amendment TWO to the State Financial Assistance Contract with supporting exhibits. This amendment is to delineate the requirements of the Department and the Grantee concerning changes to the State Financial Contract.

Included with this amendment are two resolutions. Exhibit "E" to be executed with a board meeting and Exhibit "E(1)" to be executed if your department has prior Chair Authorization for FY2014. **Only one resolution is necessary.**

Please submit (recommend electronic) the fully executed copy of Amendment TWO as soon as possible so that disbursement can be made.

The Grantee is responsible for maintaining an executed Amendment TWO as it may be audited during your scheduled fiscal desk review or onsite monitoring visit.

Thank you for your expedience in this matter.

Sincerely,

Tonya Gonzalez
State Grants / Contracts / Title IV-E
Phone: 512.490.7977
Fax: 512.490.7252

tonya.gonzalez@tjtd.texas.gov

HOOD



TEXAS
JUVENILE JUSTICE
 DEPARTMENT

**State Financial Assistance Contract
 2014 - 2015 Biennium**

Amendment Number Two

This is Amendment Number Two to the State Financial Assistance Contract for the 2014 – 2015 Biennium between the State of Texas, represented by and through the Texas Juvenile Justice Department, hereinafter called "the Department", and the juvenile board of **HOOD** County hereinafter called the "Grantee". In consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Department and the Grantee, for the consideration hereinafter detailed, make the following amendment.

**Article I.
 PURPOSE AND SCOPE OF AMENDMENT**

The purpose of Amendment Number Two is to delineate the duties of the Department and the Grantee regarding the distribution, receipt and expenditure of grant funding under the applicable individual grants referenced herein. All provisions in the 2014 - 2015 Biennium State Financial Assistance Contract and any fully executed amendments thereto that do not conflict with the provisions of Amendment Number Two remain in full force and effect.

**Article II.
 Amendments to Article II
 INCORPORATED DOCUMENTS AND DOCUMENT INCORPORATED BY REFERENCE**

Article II, Section 2.1, Subsection 2.1.1 is amended by adding Paragraph 2.1.1.4 to read as follows:

2.1.1.4 Exhibit E. State Financial Assistance Contract (*Amendment Two*)

**Article III.
 Amendments to Article III
 DEFINITIONS**

Article III, Section 3.16 is amended by adding the language 'certified by local Juvenile Board' to read:

3.16 **Non-Secure Correctional Facility.** A non-secure correctional facility refers to a facility that is certified by a local Juvenile Board and registered as a Non-Secure Correctional Facility with the Department and that is governed, partly or wholly, by 37 Texas Administrative Code 355.

**Article IV.
 Amendments to Exhibit A, Article IV
 PROGRAMMATIC COMPONENTS**

Article IV, Section C, Subsection 2.f is amended by removing the language 'prison rape' and adding modifying language to read:

2.f **Institutional Rights Statutes.** The Grantee shall comply with all federal statutes relating to conditions of confinement and the elimination and reduction of abuse, neglect, and exploitation in correctional institutions

and all requirements imposed by the regulations issued pursuant to such acts. The Grantee is in violation of subsection f only if there is a positive finding by a court or governmental agency that the Grantee has violated a relevant federal statute or rule. Relevant laws include, but are not limited to, the following:

- i. Civil Rights of Institutionalized Persons Act (CRIPA), which authorizes the U.S. Attorney General to investigate conditions of confinement in State and local government-operated adult and juvenile institutions to determine if the conditions jeopardize the health and/or safety of the residents and to initiate litigation when warranted.
- ii. Any other statues(s) under which application for federal assistance is made and any other institutional rights statutes which may apply to a grant.

**Article V.
Amendments to Exhibit A, Article IX
FINANCIAL REPORTING**

Article IX, Section D is amended to remove references to paper forms and to read as follows:

- D. **Budget Adjustments.** The Grantee shall submit a budget adjustment request through the Grant Manager System for any adjustment to the original budget. The Grantee shall receive written or electronic approval from the Department prior to expending the funds.

**Article VI.
Amendments to Appendix 1, Article I
ALLOWABLE AND UNALLOWABLE EXPENDITURE GUIDELINES**

Article I, Section B.1 is amended by inserting a new subsection, f, to read as follows:

- 1. **Factors Affecting Allowable Costs.** To be allowable under a Department grant, costs shall:
 - a. be necessary and reasonable for proper and efficient performance and administration;
 - b. be authorized and not prohibited under state or local laws or regulations;
 - c. be accorded consistent treatment. A cost may not be assigned to a Department grant as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to other awards as an indirect cost;
 - d. be determined in accordance with Generally Accepted Accounting Principles (GAAP), except as otherwise provided for in this guideline;
 - e. be the net of all applicable credits;
 - f. Not result in a variance of greater than 5 percent in any budget category of budgeted expenditures as approved by the Department; and
 - g. Be adequately documented.

Article I, Section B.4 is amended to replace 'juvenile probations services,' 'non-residential services,' and 'residential services,' with 'inter-county contract and external contracts', to read as follows:

- 4. **Expenditure Categories.** Unless restricted to certain allowable expenditures by the particular grant program from which funds were received under a grant, any funds received pursuant to a grant must be spent in the following categories, as defined in the grant: staff services, inter-county contracts and external contracts.

HOOD

For the faithful performance of the terms of this Contract, the parties hereto in their capacities as stated, execute this Contract, affix their signatures and bind themselves.

THE STATE OF TEXAS, Acting By and Through The Texas Juvenile Justice Department

By: [Signature] Typed Name: Tonya Gonzalez
Title: Contract Administrator Date: 1/27/14

GRANT RECIPIENT, The Juvenile Board of HOOD
By: [Signature] Typed Name: Ralph H. Walton, Jr.
(Juvenile Board Chairperson)
Title: District Judge Date: 12/18/13

By: [Signature] Typed Name: Beth Pate
(Chief Administrative Officer)
Title: Chief Probation Officer Date: 12/18/2013

By: [Signature] Typed Name: Stan McBroom
(Fiscal Officer)
Title: Hood County Auditor Date: 12/18/13

HOOD

EXHIBIT "E"
JUVENILE BOARD RESOLUTION
PREVENTION AND INTERVENTION DEMONSTRATION PROJECT

STATE OF TEXAS

Know All Men By These Present

COUNTY OF HOOD

On this the 18th day of December, 2013, a duly called and lawfully convened meeting of the Juvenile Board of HOOD County, Texas was held in the City of Granbury, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

(Insert Names of Juvenile Board Members Present)

Judge Ralph H. Walton, Jr.	
Judge Vincent Messina	
Judge Darrell Cockerham	

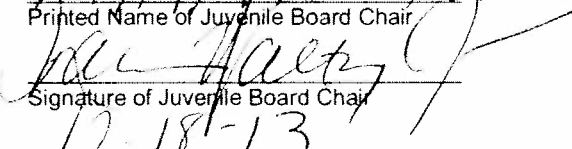
where, among other matters, came up for consideration and adoption the following Resolution:

Whereas, the Texas Juvenile Justice Department has made available funding and offered state financial assistance monies to assist local juvenile boards in the provision of juvenile probation services or the operation of a secure pre-adjudication detention facility, a short-term detention facility (holdover), a secure post-adjudication correctional facility, a non-secure residential treatment facility or a juvenile justice alternative education program or a juvenile justice program as defined in Texas Family Code Section 261.405; and

Whereas, the Juvenile Board believes that execution of Amendment Number Two to the 2014-2015 Biennium State Financial Assistance Contract will further the interests of juvenile justice in this county and are in support of this resolution;

Therefore Be It Resolved that the Juvenile Board of HOOD County, Texas does hereby formally authorize and approve execution of Amendment Number Two to the State Financial Assistance Contract for the 2014-2015 Biennium with the Texas Juvenile Justice Department.

The foregoing Resolution was lawfully moved by Judge Ralph H. Walton, Jr duly seconded by Judge Vincent Messina, and duly adopted by the Juvenile Board on a vote of 3 members for the motion and 0 opposed.

RALPH H. WALTON, JR.
 Printed Name of Juvenile Board Chair

 Signature of Juvenile Board Chair
12-18-13
 Date Signed

HOOD