

**COMMISSIONERS COURT
Hood County, Texas**

Ron Massingill, County Judge

Kevin Andrews
Commissioner, Pct. 1

Nannette Samuelson
Commissioner, Pct. 2



Jack Wilson
Commissioner, Pct. 3

Dave Eagle
Commissioner, Pct. 4

COMMISSIONERS COURT MEETING AGENDA

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners Court of Hood County, Texas will be held on **TUESDAY, SEPTEMBER 26, 2023**, at **9:00 a.m.** in the **CENTRAL JURY ROOM OF THE RALPH H. WALTON JR. JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

*** Watch live at <https://stream.lifesizecloud.com/extension/1242079/35ab6698-f11f-4a4b-b03b-41df1af47c1c> ***

I. CALL TO ORDER

II. INVOCATION

James Long, President – Gideon’s International (Granbury)

III. PLEDGE OF ALLEGIANCE

IV. PLEDGE OF TEXAS

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

V. A. SPECIAL PRESENTATIONS:

1. Present [Proclamation](#) declaring October Domestic Violence Awareness Month.
2. Presentation to [recognize all employees who participated in the conversation to Tyler Technologies.](#)

B. SERVICE AWARDS:

1. Colin Pieren 5-Years
2. Roger Russell 5-Years
3. Stephanie Weatherford 5-Years
4. Steven Sexton 10-Years
5. Jennifer Lozano 15-Years

VI. A. CITIZENS’ COMMENTS AT LARGE.

B. CITIZENS’ COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

VII. MISCELLANEOUS BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

1. Discuss and take appropriate action to recognize Domestic Violence Awareness Month by allowing Mission Granbury to display wooden purple ribbons and a “light in the window” display for the month of October, as well as utilizing the gazebo/lawn for a Light the Night ceremony on Saturday, October 21, 2023 from 7:00 to 8:30 (set up at 6:15). (CJ)
2. Consider and take appropriate action to allow the Lake Granbury Master Gardeners the use of the north parking lot of Annex 1 and the Lake Granbury Master Gardeners Demonstration Garden on October 7, 2023 during the annual [Romancing the Monarch festival](#). (EXT, COM. P1)
3. Discuss and take appropriate action to upgrade 7 radios, 1 portable radio, and 1 dispatch unit for Pecan Plantation VFD and EMS through Self Radio, INC as well as 8 base stations for Hood County VFD through L3Harris to enable interoperability with the new trunking system at a cost not to exceed \$43,000. The attached quotes from Self Radio and L3 Harris show the detail of the cost. The cost is to be funded from Small Equipment Fund 55. (SO, FM, EM, COM. P2) [Est. 2868](#) [Est. 2873](#)
[Est. 2874](#) [Quote XG25M](#) [Locations](#)
4. Discuss and take appropriate action to allow the county judge to sign the [Interlocal](#) Cooperation Agreement between Hood County and the City of Tolar. (CJ)
5. Discuss and take appropriate action to approve [qualifying classes](#) for a homeowner performing maintenance on a single-family residential On-Site Sewage Facility (OSSF) system. (EH, COM. P1, COM. P2)
6. Consider and take appropriate action to except the [2023-2024 Inter-Local agreements](#) with the nine Volunteer Fire Departments. These agreements are to take effect October 1, 2023 through September 30, 2024. (FM, CJ)
7. Discuss and take appropriate action to approve the Hood County Collection Station holiday schedule to coincide with the already approved county holidays, and request the Citizen's Collection Station be closed the following dates: holidays – Saturday, November 25, 2023, Saturday, December 23, 2023, Saturday, December 30, 2023, Saturday, March 30, 2024, and Saturday, July 6, 2024. (EH, COM. P1)
8. Discuss and consider for approval extending the time for the Sheriff’s Office employees to use holiday pay until December 31, 2023. (SO, CJ)
9. Consider and take appropriate action to approve Hood County Constable and Sheriff [Fees](#) and [Commissions](#) for 2024 under Local Government Code 118.131. (CON. P4, CJ)
10. Discuss pros and cons of adopting Robert’s Rules for conducting Commissioners Court meetings. This is for discussion only. (COM. P4)
11. Consider and take appropriate action to authorize the County Judge to sign the following Inter-local Agreements for Hood County Animal Control. (SO, HCAC, COM. P1)
 - a. [The City of Granbury](#)
 - b. [The City of Cresson](#)
 - c. [The City of Stockton Bend](#)
 - d. [The City of Lipan](#)

- e. [The City of DeCordova](#)
 - f. [The City of Tolar](#)
12. Discuss and take appropriate action to approve the request of the District Attorney to purchase [a new 2024 Chevy Malibu and accessories](#), not to exceed \$31,500.00 from Fund 55. (PUR, DA, COM. P1)
 13. Consider and take appropriate action to approve the revised 2024 Salary Matrix for Environmental Health Technicians, setting salaries as of October 1, 2023. (AUD, CJ)
 14. Discuss and take appropriate action regarding the 2023-2024 budget changes to the following departments: Dispatch, Road & Bridge, JP 3, Fire Marshal, and District Clerk. May adjourn into Executive Session as authorized by the Texas Government Code, 55.074 (Personnel Matters). (HR, AUD, CJ)

VIII. CONSENT AGENDA

A. TREASURER:

1. Review and accept payroll 08/28/23 through 09/10/23 - paid 09/15/23. [Reports 1-4](#)
2. Treasurer's Collateral Report - First Financial Bank - August 2023.
3. Treasurer's Interest Income Report - August 2023.
4. Treasurer's Monthly Report 2023.
5. Accept Texas Comptroller check for \$852,532.66 for 2023 capital credits electric coops. To be receipted into fund 55, Capital Projects.

B. PERSONNEL CHANGES:

Approve personnel changes, new hires, and terminations.

C. LINE ITEM TRANSFERS/ BUDGET AMENDMENTS:

1. Consider [line item transfers for the period of September 06, 2023 through September 19, 2023](#) and take appropriate action.
 - a. Departmental Line Item Transfers
 1. County Court at Law: \$1,500.00
 - a. \$1,500.00 - Increase Visiting Judge
 - b. (\$1,500.00) - Decrease Attorney Fees
 To pay pending invoices to visiting judges, as well as upcoming invoices.
 2. Constable Pct. 2: \$250.00
 - a. \$250.00 - Increase Vehicle Maintenance
 - b. (\$250.00) - Decrease Dues and Subscriptions
 To increase vehicle maintenance to pay for Maintenance/Repairs on 2017 Chevrolet.
 3. Dispatch: \$800.00
 - a. \$800.00 - Increase Supplies
 - b. (\$500.00) - Decrease Contract Services
 - c. (\$300.00) – Decrease Education
 To cover bills for the remainder of Fiscal Year 2023.

4. Constable Pct. 1: \$150.00
 - a. \$150.00 - Increase Copier Lease
 - b. (\$150.00) - Decrease Part TimeTo cover the Copier lease for the remainder of Fiscal Year 2023.

5. Environmental: \$40.00
 - a. \$40.00 - Increase Copier Lease
 - b. (\$40.00) - Decrease EDU & TravelTo increase copier lease for remainder of Fiscal Year 2023.

6. County Court at Law: \$1,200.00
 - a. \$1,200.00 - Increase Education and Travel Expense
 - b. (\$1,200.00) - Decrease Dues, Books and SubscriptionsTo reimburse employee for CLE expenses.

7. Sheriff Department: \$1,000.00
 - a. \$1,000.00 - Increase Supplies
 - b. (\$1,000.00) - Decrease Vet ServiceTo cover bills due for the rest of Fiscal Year 2023.

8. Sheriff Department: \$1,100.00
 - a. \$1,100.00 - Increase Investigations
 - b. (\$1,100.00) - Decrease Vehicle MaintenanceTo cover the bills through the end of Fiscal Year 2023.

9. Sheriff Department: \$1,000.00
 - a. \$1,000.00 - Increase Copier Lease
 - b. (\$1,000.00) - Decrease Vehicle MaintenanceTo cover the bills through the end of Fiscal Year 2023.

10. Juvenile Probation: \$1,000.00
 - a. \$1,000.00 - Increase Psychological Services
 - b. (\$1,000.00) - Decrease Post AdjudicationTo cover remaining expenses for Fiscal Year 2023.

11. District Attorney: \$700.00
 - a. \$700.00 - Increase Dues, Books and Subscriptions
 - b. (\$700.00) - Decrease Outside Court ReportersTo pay outstanding invoices.

12. District Attorney: \$1220.00
 - a. \$1,220.00 - Increase Incentive Pay
 - b. (\$1,220.00) - Decrease RetirementTo cover incentive pay through the remainder of Fiscal Year 2023.

13. County Attorney: \$1,000.00
 - a. \$1,000.00 - Increase Part Time
 - b. (\$1,000.00) - Decrease Education and Travel ExpenseTo cover remaining pay for part time employee for remainder of Fiscal Year 2023.

14. Sheriff Office: \$6,000.00
 - a. \$4,000.00 - Increase Holiday
 - b. \$2,000.00 - Increase Overtime
 - c. (\$6,000.00) - Decrease DispatcherTo cover Holiday and Overtime pay for remainder of Fiscal Year 2023.

15. Sheriff Office: \$2,500.00
 - a. \$2,500.00 - Increase Supplies
 - b. (\$2,500.00) - Decrease Vehicle MaintenanceTo cover costs for remainder of Fiscal Year 2023.

16. Environmental Health: \$4,500.00
 - a. \$4,500.00 - Increase Part Time
 - b. (\$4,500.00) - Decrease ClerksTo increase budget for expenditures through the remainder of Fiscal Year 2023.

17. Justice of the Peace, Pct. 1: \$4,940.00
 - a. \$3,400.00 - Increase Part Time
 - b. \$1,540.00 - Increase Office Manager
 - c. (\$4,940.00) - Decrease ClerkTo increase budgets to cover expenditures through the remainder of Fiscal Year 2023.

18. Jail: \$40,000.00
 - a. \$40,000.00 - Increase Groceries
 - b. (\$40,000.00) - Decrease Admin DeputiesTo cover the cost of groceries for the remainder of Fiscal Year 2023.

19. Environmental Health: \$650.00
 - a. \$400.00 - Increase Sate Forms
 - b. \$250.00- Increase Copier Lease.
 - c. (\$650.00) - Decrease Contingency General.To increase budgets for expenditures through the remainder of Fiscal Year 2023.

20. Indigent Attorney Fees, General Admin: \$13,600.00
 - a. \$12,000.00 - Increase CPS cases
 - b. \$800.00 - Increase Water Services
 - c. \$800.00 - Increase County Vehicle Registration
 - d. (\$13,600.00) - Decrease Contingency GeneralTo increase budgets for expenditures through the remainder of Fiscal Year 2023.

21. Library: \$1,500.00
 - a. \$1,500.00 - Increase Telecommunications
 - b. (\$1,500.00) - Decrease HCAD FeesTo increase budgets for expenditures through the remainder of Fiscal Year 2023.

- b. Dedicated/Accounting Line Item Transfers
 1. None.

D. SHERIFF DONATIONS:

1. Accept donation to Hood County Animal Control from Michelle Tapia in the amount of \$169.00.
2. Accept donation to Hood County Animal Control from Pamela Burney-Bogges in memory of her late husband, Charles "Bogey" Bogges in the amount of \$2,240.00. Check #02-0000266910.

E. PURCHASING:

1. Approve request for annual renewal of RFB2019-005 Pest Control Services to Wise Chem Pest Control. This will be the fifth year of a five-year contract.
2. Approve request to exempt Purchasing from the competitive bidding process for the purchase of Dynapac roller parts and repair services from [Bane Machinery](#) pursuant to LGC 262.024 (a)(11) Discretionary Exemptions as "vehicle and equipment repairs".

IX. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS:

1. ROAD OPERATIONS

No items

2. DEVELOPMENT

- a. Set a public hearing for the replat of SOUTH BEND ADDITION, LOTS 1X, 21R & 22R (PCT 3).
- b. Receive update on the [Construction Plans for THE LANDINGS EAST](#) (PCT 2). (NO ACTION)
- c. Discuss and consider accepting the [Developer's letter of agreement](#) and approving the [final plat](#) of THE LANDINGS EAST (PCT 2).
- d. Public hearing to discuss and consider the [replat of ROLLING CREEK RANCH](#), PHASE 3, Lot 218R1 (PCT 3).
- e. Public hearing to discuss and consider the [replat of SEALEY RIDGE LOT](#) 61R (PCT 2).
- f. Public hearing to discuss and consider the [replat of FINNEY ACRES LOTS](#) 1R-1 & 1R-2 (PCT 4).
- g. Public hearing to discuss and consider the [replat of TRIANGLE ACRES LOTS](#) 2R-1 & 2R-2 (PCT 3).

B. FINANCIAL:

1. [Consider "Certification of Payment of Invoices" for the period September 06, 2023 through September 19, 2023](#), discuss Vendor payment over \$10,000 and take appropriate action.
Expenditures for September 26, 2023 Commissioner's Court: \$1,036,118.95
2. Consider [Financial reports](#) received and reviewed by the Audit Department for the period of September 1, 2023 through September 15, 2023 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Department	Report Month	Received and Review
a. Auditor	August	Yes
b. Constable, Pct. 1	August	Yes
c. Constable, Pct. 2		No
d. Constable, Pct. 3	August	Yes
e. Constable, Pct. 4		No
f. County Attorney	August	Yes
g. County Clerk	August	Yes
h. District Clerk		No
i. Development & Compliance		No
j. Elections	July	Yes
Elections	August	Yes
k. Fire Marshal	August	Yes
l. Environmental Health	August	Yes
m. Citizen's Collection Station	August	Yes
n. Justice of the Peace, Pct. 1	August	Yes
o. Justice of the Peace, Pct. 2	August	Yes
p. Justice of the Peace, Pct. 3	August	Yes
q. Justice of the Peace, Pct. 4	August-Amended	Yes
r. Library	August	Yes
s. Road Operations	August	Yes
t. Sheriff	August	Yes
u. Tax Assessor - General Operations	August	Yes
v. Tax Assessor - Vehicle Inventory Tax	August	Yes
w. Tax Assessor - DPS Satellite Office	August	Yes

ADJOURN

RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on September 21, 2023, by Brenda Lampert.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).