

**COMMISSIONERS COURT
Hood County, Texas**

Ron Massingill, County Judge

Kevin Andrews
Commissioner, Pct. 1

Nannette Samuelson
Commissioner, Pct. 2



Jack Wilson
Commissioner, Pct. 3

Dave Eagle
Commissioner, Pct. 4

COMMISSIONERS COURT MEETING AGENDA

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners Court of Hood County, Texas will be held on **TUESDAY, AUGUST 8, 2023**, at **9:00 a.m.** in the **CENTRAL JURY ROOM OF THE RALPH H. WALTON JR. JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

*** Watch live at <https://stream.lifesizecloud.com/extension/1242079/35ab6698-f11f-4a4b-b03b-41df1af47c1c> ***

I. CALL TO ORDER

II. INVOCATION

Deacon Craig McAlister – Saint Frances Cabrini

III. PLEDGE OF ALLEGIANCE

IV. PLEDGE OF TEXAS

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

V. A. SPECIAL PRESENTATIONS:

1. Present [proclamation](#) to recognize September 1, 2023 as Ed Shipman Tribute Day, in recognition of the renaming of a portion of SH 144 the Ed Shipman Memorial Highway.
2. Present [proclamation](#) to designate August 21, 2023 as Hood County Fentanyl Prevention and Awareness Day.

B. SERVICE AWARDS:

None

VI. A. CITIZENS' COMMENTS AT LARGE.

B. CITIZENS' COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

VII. MISCELLANEOUS BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

1. Discuss and take appropriate action to approve the 2024 Commissioner Court [schedule](#). (AUD, CJ)
2. Discuss and take appropriate action to approve extending the item deadline for the June 25, 2024 court to Thursday, June 20 at noon, due to the holiday on June 19, 2024. (CJ)
3. Discuss and take appropriate action regarding setting the salaries of elected officials pursuant to Local Government Code 153.013. May convene into Executive Session. (AUD, CJ)
4. Discuss and take appropriate action to set a proposed tax rate for tax year 2023, fiscal year 2024. (AUD, CJ)
5. Discuss and take appropriate action to set the date for a public hearing on the 2024 Proposed Budget and 2023 (Tax Year) Proposed Tax Rate for August 22, 2023. (AUD, CJ)
6. Discuss and take appropriate action to approve the [appointment of the election judges](#) and polling locations for a one-year term. (EA, CJ)
7. Public meeting to discuss and take appropriate action to adopt the proposed Hood County Onsite Sewage Facility [Order](#). (COM. P2) [Notice to Proceed](#)
8. Discuss and take appropriate action to direct the IT Director, and Purchasing Director to develop an IT Hardware/Software purchase policy. Draft policy will be presented to a future Commissioners' Court meeting prior to the start of the next fiscal year (2023/24) to be considered for adoption. (IT, PUR, COM. P2)
9. Discuss and take appropriate action regarding the proper location for placement of the second bronze statue donated by the Ken Hill Foundation entitled "Black Star". (COM. P4)
10. Discuss and take appropriate action to replace 10-year-old Network Infrastructure Equipment for Hood County. Cost not to exceed \$580,000 from Fund 55. (IT, COM. P3)
11. Discuss and take appropriate action to change Road & Bridge Senior Foreman position to Senior Equipment Operator position. (HR, RO, COM. P1)
12. Discuss and take appropriate action to allow the County Judge to sign the [license agreement](#) with Motorola Solutions for the Texas eCitation module. This module interfaces with the current Spillman software and allows Law Enforcement to enter, complete, and submit, traffic citations electronically from the field. This is a 5-year license agreement Upfront cost for hardware, accessories and implementation is \$40,525.19 (Motorola Quote 2046940, HGA-C RA05-21). Beginning in year 2 the annual subscription fee will be \$5,323.00. The initial cost will be paid out of Fund 55, ongoing subscription fees will be budgeted in IT Contract Services. (SO, COM. P2) [Background](#) [Form](#)

13. Discuss and take appropriate action to purchase 20 in-vehicle printers to support [eCitation](#) from Turn-Key Mobile (DIR-TSO-4025), at a cost of \$13,560. Costs include Thermal Printer, Car Adapter, USB Cable, Vehicle Mount and 60 (100-sheet) rolls of paper. Cost to be paid out of fund 55. (SO, COM. P2)
14. Discuss and take appropriate action to promote an employee within the Information Technology Department to a Tech 3 Step 1, due to a departure. May convene into Executive Session. (IT, COM. P2)
15. Discuss and take appropriate action regarding check received from Lipan I.S.D. in the amount of \$25,791.83. Interlocal Project Agreement approved and signed on 12/28/21. Court will need to decide which GL account/fund for the check to be placed. (TREAS, COM.P1)

VIII. CONSENT AGENDA

A. TREASURER:

1. Review and accept [payroll](#) 07/17/23 through 07/30/23 - paid 08/04/23.

B. PERSONNEL CHANGES:

Approve personnel changes, new hires, and terminations.

C. LINE ITEM TRANSFERS/ BUDGET AMENDMENTS:

1. Consider [line item transfers](#) for the period of July 18, 2023 through August 01, 2023 and take appropriate action.
 - a. Departmental Line Item Transfers
 1. Library Special: \$20,000.00
 - a. \$20,000.00 - Increase Donations
 - b. (\$20,000.00) - Decrease SuppliesIncrease revenue and expense for \$20,000.00 Donation.
 2. District Attorney: \$700.00
 - a. \$700.00 - Increase Outside Court Reporters
 - b. (\$700.00) - Decrease Vehicle MaintenanceTo pay for outstanding court reporter invoice.
 3. Elections: \$1,100.00
 - a. \$800.00 - Increase Copier Lease
 - b. \$300.00 - Increase Contract Services
 - c. (\$1,100.00) - Decrease SuppliesTo increase copier lease for the remainder of the fiscal year and to increase contract services to cover Vista Solutions annual fee.

4. Constable Pct. 2. : \$700.00
 - a. \$700.00 - Increase Supplies
 - b. (\$400.00) - Decrease Copier Lease
 - c. (\$300.00) - Decrease Vehicle MaintenanceTo increase supply line to purchase underset gun storage for Chevy Trail Boss.

5. Road Operations: \$38,000.00
 - a. \$38,000.00 - Increase Contract Services
 - b. (\$38,000.00) - Decrease R.O.W. MaterialsTo fund repairs for Brush Grinder and Kubota Boom Mower.

6. Road Operations: \$5,000.00
 - a. \$5,000.00 - Increase Utilities
 - b. (\$5,000.00) - Decrease Equipment RentalTo fund account for remainder of budget year.

7. Library: \$7,909.00
 - a. \$7,909.00 - Increase Utilities
 - b. (\$4,609.00) - Decrease Adult Books
 - c. (\$1,200.00) - Decrease Travel
 - d. (\$600.00) - Decrease Subscriptions
 - e. (\$1,500.00) - Decrease SuppliesTo cover the increase in utility bills.

8. General Administration: \$11,000.00
 - a. \$11,000.00 - Increase Long Term Disability
 - b. (\$11,000.00) - Decrease Contingency GeneralTo cover the cost of Long Term Disability for the remainder of Fiscal Year 2023.

- b. Dedicated/Accounting Line Item Transfers
 1. Fund 61 - Abandoned Vehicle:
 - a. (\$30,100.00) - Increase Transfer from Prior Fund Balance
 - b. \$20,000.00 - Increase Wrecker Fees
 - c. \$10,100.00 - Increase Transfer to General FundTo increase budgets for anticipated invoices through the remainder of Fiscal Year 2023.

 2. Fund 55 - Capital Projects/General Fund:
 - a. \$56,000.00 - Increase Small Equipment
 - b. \$108,000.00 - Increase Capital Equipment
 - c. (\$164,000.00) - Decrease FuelTo allocate excess fuel budget to capital projects.

3. Fund 55 - Capital Projects/General Fund:
 - a. \$164,000.00 - Increase Transfer Fund to 055
 - b. (\$164,000.00) - Increase in from other fundsTo increase line accounts for transfer of fuel budget surplus.

D. SHERIFF DONATIONS:

1. Accept donation to Hood County Animal Control from S. Ralph Dixon in the amount of \$200.00. Check #2120.
2. Accept donation to Hood County Animal Control from Linda Edwards in the amount of \$1,000.00. Check #578073.

E. PURCHASING:

1. Approve request for annual renewal of RFB2019-009 HMAc Hot Mix Asphaltic Concrete to Vulcan Construction Materials.
2. Approve request for the County Judge to sign the [master agreement](#) for American BioSource (ABS) to remove cooking oil from the Citizens Collection Station at no charge.

F. Approve [Medical Deductible Reimbursement Form](#) for 2023-2024 Fiscal Year.

G. Approve [Hood County Social Media Policy](#). [TX SB-1893](#)

IX. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS:

1. ROAD OPERATIONS

- a. Approve [certification of the County Maintained Road mileage](#) for Hood County as of July 31, 2023.
- b. Discussion concerning [Brush Yard fees](#) and take appropriate action. (COM. P1)

2. DEVELOPMENT

- a. Set a public hearings for the replats of:
 1. PORT RIDGLEA EAST, SECTION TWO, Lots 178A & 179A (PCT 3);
 2. ROLLED STONE EST, PH 1, LOTS 3R & 4R (PCT 1).
- b. Public hearing to discuss and consider the [Concept Plan of Paluxy Valley Estates](#), 99 lots (PCT 1).
- c. Receive update on the [Construction Plans for THE RANCHES AT STAR HOLLOW](#) (PCT 1). (NO ACTION)
- d. Discuss and consider accepting the [Developer's letter of agreement](#) and approving the [final plat](#) of the RANCHES AT STAR HOLLOW (PCT 1).
- e. Receive update on the [Construction Plans](#) for THE RANCHES AT PECAN PLANTATION (PCT 2). (NO ACTION)
- f. Discuss and consider accepting the [Developer's letter of agreement](#) and approving the [final plat](#) of THE RANCHES AT PECAN PLANTATION (PCT 2).
- g. Discuss and consider approving the [final plat of PIRATE VILLAGE](#) (PCT 3).

B. FINANCIAL:

1. Consider "Certification of Payment of Invoices" for the period July 18, 2023 through August 01, 2023, discuss Vendor payment over \$10,000 and take appropriate action. [Financial Reports](#)
Expenditures for August 8, 2023 Commissioner's Court: \$2,561,262.12
2. Acknowledge and accept the 2023 [review of Justice of the Peace, Precinct 3 Financial Records](#).

ADJOURN

RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on August 3, 2023, by Brenda Lampert.

**NOTICE
Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).