

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, June 26, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

### AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
  - A. Service Awards: Ray Wilson 5 years
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes (CC):
    1. Tuesday June 12<sup>th</sup>, 2018, Regular Commissioners' Court Meeting
    2. Tuesday, June 5<sup>th</sup>, 2018 and Wednesday, June 6<sup>th</sup>, 2018, Budget Hearings.
    3. Wednesday, June 6<sup>th</sup>, 2018, Special Workshop for HOA Nuisance Abatements, Annex 1.
  - B. Treasurer:
    1. Review and accept payroll for period 05/28/18 - 06/10/18 paid 06/15/18
    2. Treasurer's collateral report - May 2018
    3. Treasurer's monthly report - May 2018
    4. Treasurer's interest income report -May 2018
    5. Approve County Treasurer's report and payment to State of Texas Unclaimed Property Division in the amount of \$5,136.00
  - C. Personnel changes, new hires, and terminations.
  - D. Accept donations to Animal Control (SO):
    1. Donation from Jacque Tanton in the amount of \$300.00. Check #1189.
  - E. Authorize County Judge to sign the quote and purchase addendum for Spillman Site Audit and Training.(IT)
  - F. Accept donation from Oak Trail Owners Association payable to Hood County in 3 monthly installments of \$7,000, \$7,000 & \$6,000 for road repairs in the Oak Hills phase of the community. (COM P1)
  - G. Purchasing:
    1. Approve request to declare as scrap four storage sheds from the Sheriff's office and have them removed/torn down and disposed of.
    2. Approve request to declare as surplus one 1983 16' flatbed trailer and sell at next Rene Bates Auction.
    3. Approve request to declare as surplus a list of abandoned vehicles and sell at next Rene Bates Auction.
    4. Approve request of Fire Marshal to exempt the Purchasing Department from the Competitive bidding process for the purchase of FIREWORKS FIRE APPARATUS pursuant to discretionary exemption 262.024(A)(7) as a sole source vendor. Sole Source letter is attached.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations

a. Public Hearing to discuss and consider approval of the following proposed traffic regulations and take appropriate action:

- 1) Establish Stop Signs on Clark Street at Calhoun Street in Thorp Spring.

2. Development

a. Set a Public Hearing for the following replat:

- 1) Lot 123-R-1, Pecan Plantation, Unit One (PCT2)

B. FINANCIAL (AUD)

1. Consider line item transfers for the period of June 7, 2018 through June 20, 2018 and take appropriate action.

a. Departmental Line Item Transfers

- 1) Library: move \$7,000.00 from Book, Children's, Young Adults to Ebooks & Publications to purchase Ebooks due to lack of room for physical books.
- 2) Library: move \$4,000.00 from Supplies to Books, Adult for current and anticipated expenditures for the remainder of fiscal year 2018.
- 3) Facility Maintenance: move \$200.00 from Education - Travel and Training to Uniforms for replacing worn-out uniforms.
- 4) District Attorney: move \$1,000.00 from Expert Testimony to Vehicle Maintenance for vehicle repair.
- 5) Sheriff: move \$59,259.00 from Dispatchers to Sheriff Deputies, move \$4,581.00 from Dispatch FICA/Medicare to Sheriff FICA/Medicare, and move \$5,650.00 from Dispatch Retirement to Sheriff Retirement. These line item transfers are to move Denise Lizun from Dispatch to Sheriff Administration.

b. Dedicated/Accounting Line Item Transfers \_ None

2. Consider payment of invoices for the period June 7, 2018 through June 20, 2018, discuss Vendor payments over \$10,000 and take appropriate action.

Expenditures for June 26, 2018 Commissioner's Court: \$441,420.02

3. Consider Financial reports received and reviewed by the Audit Department for the period of June 1, 2018 through June 15, 2018 and take appropriate action. LGC 114.001, 114.002 & 114.003.

(\*) Asterisk denotes the departments presenting reports.

Division	Report Month	Received and Reviewed
a. Auditor/Treasurer	May	Yes
b. Constable, Pct. 1	May	Yes
c. Constable, Pct. 2	May	Yes
d. Constable, Pct. 3	May	Yes
e. Constable, Pct. 4	May	No
f. County Attorney	* May	Yes
g. County Clerk	* May	Yes
h. District Clerk	May	No
i. Development & Compliance	May	Yes
j. Elections	May	Yes

k. Fire Marshal	May	Yes
l. Environmental Health	May	Yes
m. Citizen's Collection Station	May	Yes
n. Justice of the Peace, Pct. 1	May	Yes
o. Justice of the Peace, Pct. 2	May	Yes
p. Justice of the Peace, Pct. 3	May	Yes
q. Justice of the Peace, Pct. 4	February – Amended	Yes
r. Justice of the Peace, Pct. 4	May – Amended	Yes
s. Library	May	Yes
t. Sheriff	May	Yes
u. Tax Assessor - General Operations	January	Yes
v. Tax Assessor – General Operations	February – May	No
w. Tax Assessor - Vehicle Inventory Tax	February – May	No
x. Tax Assessor - Property Tax	February – May	No

4. Acknowledge and accept the 2018 audit of the Justice of the Peace, Precinct 2 and Justice of the Peace, Precinct 3 financial records.
5. Receive presentation of annual audit report on County financial statements from Edie Bailly, LLP, Robert Womack, CPA, and consider for acceptance.

**C. MISCELLANEOUS:**

1. Discuss and take appropriate action regarding the Library Expansion Project. (COM P2)
2. Discuss and take appropriate action regarding Electro Acoustics, Inc. design and engineering fees for the design of technical systems for the Hood County Courthouse, not to exceed the amount of \$4,500.00. (CJ)
3. Consider and take appropriate action on request from Hood County District #1 to add gravel to existing parking area of the Acton Nature Center. (COM P3)
4. Fire Marshal:
  - a. Receive and consider Fire Marshal's report and possible Burn Ban.
  - b. Consider and take appropriate action on the request to increase the purchase order for the refurbishment of county owned pump tankers by the amount of \$2,861.00.
5. Consider and take appropriate action regarding the request for permission from the court to build a wall in the LEC training room. Materials will be paid for by Sheriff. (SO)
6. Discuss and take appropriate action on closing county offices on July 3rd early due to set up at courthouse square for Chamber events. (CJ)(COM P4)

**ADJOURN**

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## AGENDA

### THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge  
James Deaver, Commissioner Precinct 1  
Butch Barton, Commissioner Precinct 2  
Bruce White, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Katie Lang, County Clerk

**REGARDING ITEM I:** Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of MAY 08th, 2018.

**REGARDING ITEM II:** Invocation given by Steve Smith

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver.

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner Berry.  
“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

### REGARDING ITEM V. SPECIAL PRESENTATIONS –

A. Service Awards: Ray Wilson 5 years

**REGARDING ITEM VI.** Citizens’ Comments pertaining to AGENDA ITEMS only. None.

**REGARDING ITEM VII.** CONSENT AGENDA: Motion made by Commissioner Barton to approve the consent agenda. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

### REGARDING ITEM VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

#### A. SUBDIVISIONS, ROADS AND PLATS

##### 1. Road Operations

**REGARDING ITEM VIII.A.1.a.** Public Hearing open at 9:03 to discuss and consider approval of the following proposed traffic regulation:

Establish Stop Signs on Clark Street at Calhoun Street in Thorp Spring. No discussion. Public Hearing closed at 9:04. Motion made by Commissioner Barton to approve. Seconded by, Commissioner White. All voted aye. Motion carried.

#### REGARDING ITEM VIII.A.2. Development

a. Motion made by Commissioner Barton to Set a Public Hearing for Aug. 14<sup>th</sup>, 2018, for the replat of Lot 123-R-1, Pecan Plantation, Unit One (PCT2). Seconded by, Commissioner Deaver. All voted aye. Motion carried.

#### B. FINANCIAL (AUD)

1. Consider line item transfers for the period of June 7, 2018 through June 20, 2018 and take appropriate action.

#### REGARDING ITEM VIII.B.1.a. Departmental Line Item Transfers numbers 1) & 2).

1) Motion made by Commissioner Barton to allow the Library to move \$7,000.00 from Book, Children's Young Adults to Ebooks & Publications to purchase Ebooks due to lack of room for physical books.

AND

2) The Library to move \$4,000.00 from Supplies to Books, Adult for current and anticipated expenditures for the remainder of fiscal year 2018. Seconded by, Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII.B.1.a. 3)** Motion made by Commissioner Deaver to approve Facility Maintenance to move \$200.00 from Education - Travel and Training to Uniforms for replacing worn-out uniforms. Seconded by, Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII.B.1.a. 4)** Motion made by Commissioner Berry to approve District Attorney to move \$1,000.00 from Expert Testimony to Vehicle Maintenance for vehicle repair. Seconded by, Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII.B.1.a. 5)** Motion made by Commissioner Barton to approve the Sheriff to move \$59,259.00 from Dispatchers to Sheriff Deputies, move \$4,581.00 from Dispatch FICA/Medicare to Sheriff FICA/Medicare, and move \$5,650.00 from Dispatch Retirement to Sheriff Retirement. These line item transfers are to move Denise Lizun from Dispatch to Sheriff Administration. Seconded by, Commissioner White. All voted. 4 aye's, Commissioner Berry Oppose. Motion carried.

**REGARDING ITEM VIII.B.1.b. Dedicated/Accounting Line Item Transfers \_ None**

**REGARDING ITEM VIII.B. 2.** Motion made by Commissioner White to approve payment of invoices for the period June 7, 2018 through June 20, 2018. Vendor payments over \$10,000. And Expenditures for June 26, 2018 Commissioner's Court: \$441,420.02. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.B. 3.** Motion made by Commissioner Deaver to approve Financial reports received and reviewed by the Audit Department for the period of June 1, 2018 through June 15, 2018. LGC 114.001, 114.002 & 114.003. Seconded by, Commissioner Berry. All voted aye. Motion carried.

(\*) Asterisk denotes the departments presenting reports.

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a. Auditor/Treasurer	May	Yes
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c. Constable, Pct. 2	May	Yes
d. Constable, Pct. 3	May	Yes
e. Constable, Pct. 4	May	No
f. County Attorney	May	Yes
g. County Clerk	* May	Yes
h. District Clerk	May	No
i. Development & Compliance	May	Yes
j. Elections	May	Yes
k. Fire Marshal	May	Yes
l. Environmental Health	May	Yes
m. Citizen's Collection Station	May	Yes
n. Justice of the Peace, Pct. 1	May	Yes
o. Justice of the Peace, Pct. 2	May	Yes
p. Justice of the Peace, Pct. 3	May	Yes
q. Justice of the Peace, Pct. 4	February – Amended	Yes
r. Justice of the Peace, Pct. 4	May – Amended	Yes
s. Library	May	Yes
t. Sheriff	May	Yes
u. Tax Assessor - General Operations	January	Yes
v. Tax Assessor – General Operations	February – May	No
w. Tax Assessor - Vehicle Inventory Tax	February – May	No
x. Tax Assessor - Property Tax	February – May	No

**REGARDING ITEM VIII.B.4.** Motion made by Commissioner White to approve the 2018 audit of the Justice of the Peace, Precinct 2 and Justice of the Peace, Precinct 3 financial records. Seconded by, Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII.B.5.** Motion made by Commissioner White to approve the annual audit report on County financial statements from Edie Bailly, LLP, Robert Womack, CPA, and consider for acceptance. Seconded by, Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII. C. MISCELLANEOUS:**

**REGARDING ITEM VIII. C.1.** Discuss the Library Expansion Project. (COM P2) No action taken.

**REGARDING ITEM VIII. C.2.** Motion made by Commissioner Berry to table until purchasing is satisfied with all the details on Electro Acoustics, Inc. design and engineering. Fees for the design of technical systems for the Hood County Courthouse, not to exceed the amount of \$4,500.00. (CJ) Seconded by, Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII. C. 3.** Motion made by Commissioner Deaver to approve request from Hood County District #1 to add gravel to existing parking area of the Acton Nature Center. (COM P3). Seconded by, Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII. C.4. Fire Marshal:**

**a.** Motion made by Commissioner Berry to approve Fire Marshal's report and 90 day Burn Ban. Seconded by, Commissioner White. All voted aye. Motion carried.

**b.** Motion made by Commissioner Deaver to approve the request to increase the purchase order for the refurbishment of county owned pump tankers by the amount of \$2,861.00. Seconded by Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII. C.5.** Motion made by Commissioner Berry to approve the request for permission from the court to build a wall in the LEC training room. Materials will be paid for by Sheriff through fund 61 abandoned vehicle, needs to go through fund 10. (SO). Seconded by Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII. C.6.** Motion made by Commissioner Berry to approve closing county offices on July 3rd early due to set up at courthouse square for Chamber events. (CJ)(COM P4). Seconded by Commissioner Deaver. All voted aye. Motion carried.

**ADJOURN 10:34 a.m.**

APPROVED:

\_\_\_\_\_  
DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

\_\_\_\_\_  
KATIE LANG, COUNTY CLERK

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